

# Apply for Food, Cash and/or Medical Benefits (or Check Case Status)

Online: www.benefits.ohio.gov

By Phone: 1-844-640-6446

Our Building at 3210 Monroe St. remains closed to the public.

Print online forms <a href="https://www.lucasjfs.org">www.lucasjfs.org</a> (click "Downloadable Online Service Center Forms")

### Pick Up or Drop Off Applications/Verifications

Pick up applications/forms M-F 8am – 4pm outside in front of our building at 3210 Monroe St.; drop off paper applications and verifications in the drop box to the right of the Main Entrance, by the sidewalk, 24 hours a day.

#### **Submit Verifications and Documents**

Please include your social security number and/or case number on <u>ALL</u> documents.

Email: LUCAS\_DOCUMENTS@JFS.OHIO.GOV

Mail: P.O. Box 10007, Toledo, OH 43699

Fax: (419) 213-8820

Please add your current phone number or contact information on your documents.

## **To Apply for Childcare Benefits**

#### Online at www.lucasjfs.org or at www.odjfs.state.oh.us

Verifications necessary to determine Childcare program eligibility:

- Proof of Income
- Proof of any child support paid
- Proof of citizenship or qualified alien status for children in need of care.
- Proof of a qualifying activity for all caretakers in the household (for example: work or school/training).
- Provide the name and address of an eligible Childcare provider for each child in need of care.

(To find a Childcare Provider in Lucas County and surrounding area visit: http://childcaresearch.ohio.gov).

## Things to Know

- ♦ All applications and documents will be processed as normal.
- ◆ You will receive an appointment letter with details for when to call for your scheduled interview.
- Redeterminations and Interim Reports will not be issued or required for completion for June 2020.
- For proof of Eligibility or Income Statements: Call 1-844-640-6446 or email your request to: LUCAS\_DOCUMENTS@JFS.OHIO.GOV (type "Income Verification" in the subject line.) You can also access statements on your Self Service Portal (SSP).
- All important updates are shared at: www.facebook.com/LucasCountyDJFS/